



POF E-BIDDING SYSTEM

1



e-Bidding home page

To view home page of e-Bidding system, open an internet browser like google chrome and enter following URL:

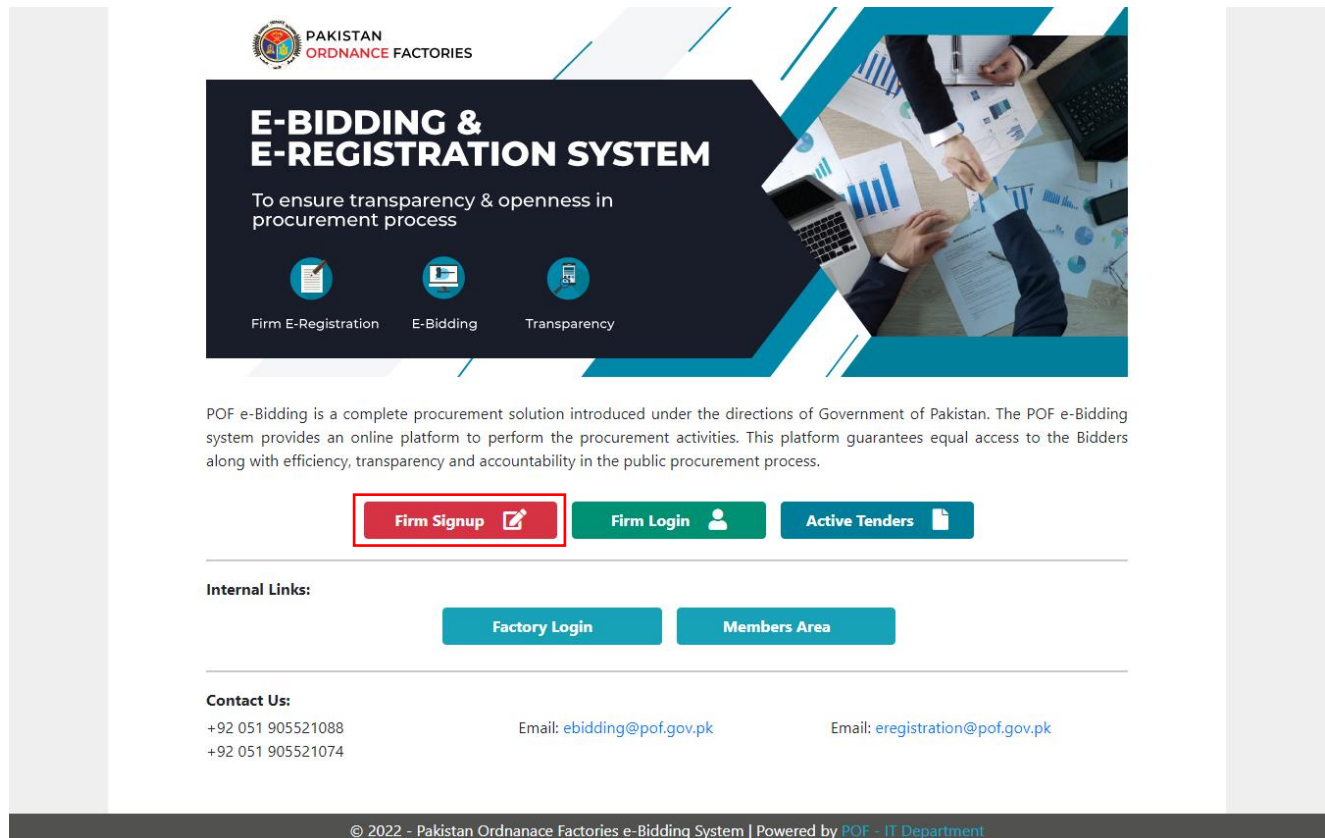
<http://ebidding.pof.gov.pk/>

2



Supplier Signup Form

Click on **Firm Signup** on home page of e-Bidding system. Form of signup will be opened.



The screenshot shows the home page of the POF E-Bidding & E-Registration System. At the top left is the Pakistan Ordnance Factories logo. The main heading is "E-BIDDING & E-REGISTRATION SYSTEM" with the subtext "To ensure transparency & openness in procurement process". Below this are three icons representing "Firm E-Registration", "E-Bidding", and "Transparency". A navigation bar contains three buttons: "Firm Signup" (highlighted with a red box), "Firm Login", and "Active Tenders". Underneath, there is an "Internal Links" section with "Factory Login" and "Members Area" buttons. The footer includes contact information: phone numbers +92 051 905521088 and +92 051 905521074, and email addresses ebidding@pof.gov.pk and eregistration@pof.gov.pk. The page is copyrighted by Pakistan Ordnance Factories e-Bidding System, powered by POF - IT Department.

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Registration for Login Id

To create new account, fill data in all fields in the login form. As your login password will be shared on email address. Finally click on **Signup button** at bottom of the page.

POF e-Bidding System

Instructions

- You have to Register/Signup once to access POF e-Bidding or POF e-Registration Portal.
- If you Register/Signup for POF e-Bidding, it is not mandatory to register with POF.
- If you are POF registered firm, your login is already created.
- In case of any query, please contact us at: ebidding@pof.gov.pk

Signup Form

Nationality of Firm's Owner/Auth. Rep*

Firm's Country of Origin*

Firm Status*

Firm Type*

Already have an account? [Login here](#)

[Sign Up](#)

a



Firm Status for Login Id

When **Firm Status** is clicked, some fields relevant to firm status will appear. You must have to fill mandatory fields and then click on **Signup Button**

POF e-Bidding System

Instructions

- You have to Register/Signup once to access POF e-Bidding or POF e-Registration Portal.
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Signup Form

Nationality of Firm's Owner/Auth. Rep*

Firm's Country of Origin*

Firm Status*

Firm Type*

First Name*

Last Name*

Firm Name*

Email Address*

Telephone No.

Mobile No.*

Fax No.

Website URL

Address*

Registration with Others/Govt*

Firm's Category*

Already have an account? [Login here](#)

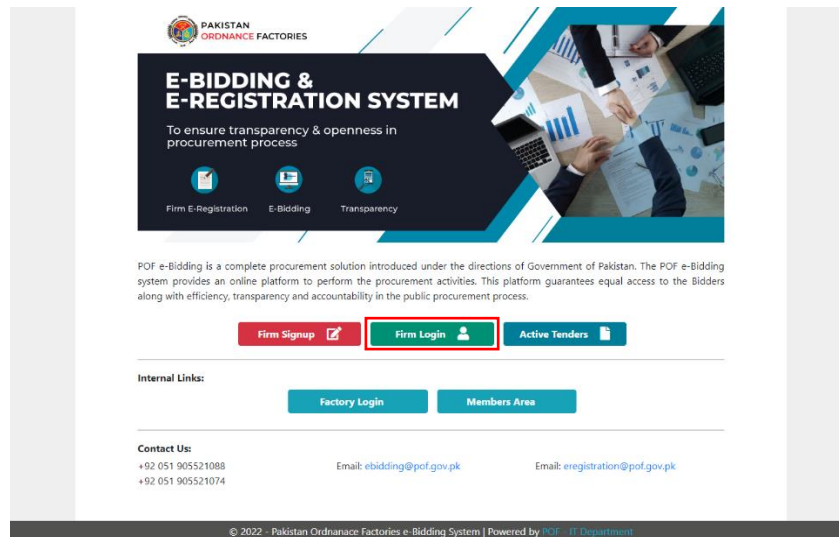
[Sign Up](#)

4



Supplier Login

After getting registered and attaining password from POFs (on provided email address), Click on **Firm Login** on home page of e-Bidding System.

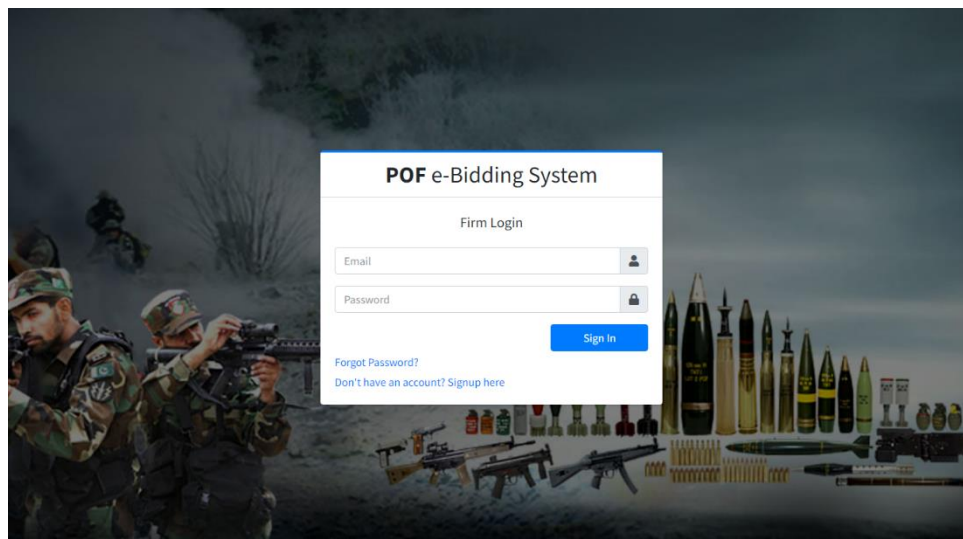


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Input Supplier Login Information

Enter email address which was submitted by you at the time of Signup. Enter the password provided by the POFs (on provided email address) and then click on **Sign In Button**. Supplier's Dashboard will be opened.





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Supplier's Dashboard

In Supplier's Dashboard, you can view the updated information & notifications relevant to tenders.

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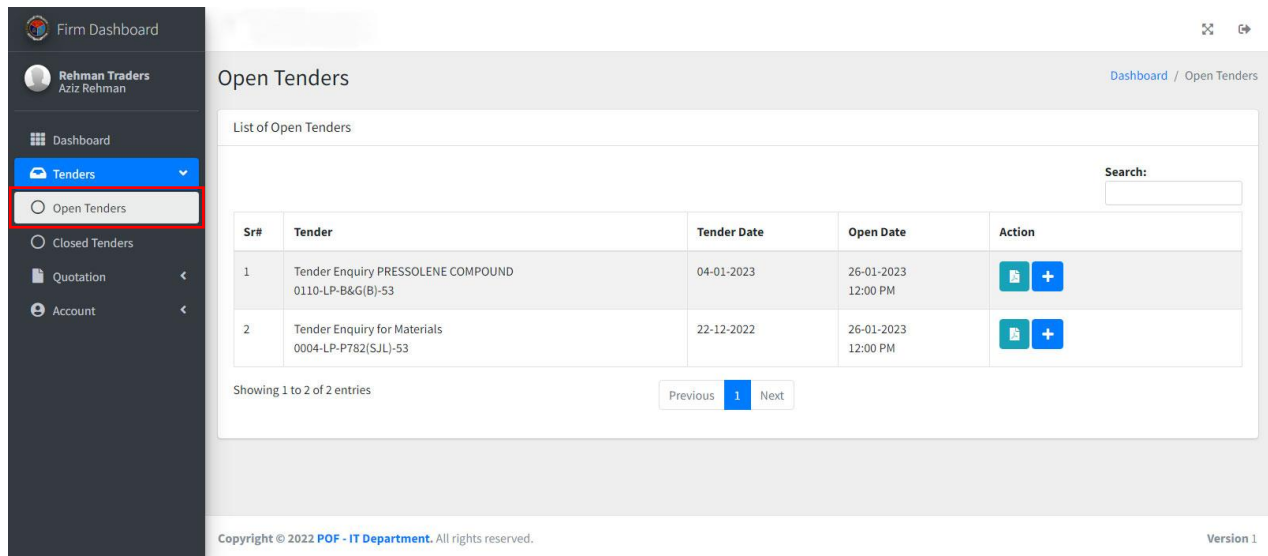


Open Tender.

For Open Tender Information, click on **Open Tender Button**.

For view the tender, click on  button





To create quotation, click on  button against the tender



Open Tenders

List of Open Tenders

Search:

Sr#	Tender	Tender Date	Open Date	Action
1	Tender Enquiry PRESOLENE COMPOUND 0110-LP-B&G(B)-53	04-01-2023	26-01-2023 12:00 PM	 
2	Tender Enquiry for Materials 0004-LP-P782(SJL)-53	22-12-2022	26-01-2023 12:00 PM	 

Showing 1 to 2 of 2 entries

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Add Quotation

After click on **+** Button the add quotation form will appear. Enter data pertaining to Quotation and click on **Submit Button** at bottom of the page. The message “Quotation Submitted Successfully” will be appeared.

Note: Local & Foreign Suppliers have different forms

Firm Dashboard
Rehman Traders
Aziz Rehman

Dashboard

Tenders

Open Tenders

Closed Tenders

Quotation

Account

Add Quotation

Dashboard / Add Quotation

Quotation Information

Tender: Tender Enquiry PRESSOLENE COMPOUND Opening: 26-01-2023 12:00 PM
Dated: 04-01-2023

Quotation No.* Quotation Date* Validity Date (Min. 90 Days)*

11-01-2023 11-04-2023

Currency* Delivery Remarks*

-- Please Select --

Additional Documents (Brochure/Flyers etc.)
If you have multiple documents, make one file to upload. Max file size: 3MB
(pdf,jpg,doc,docx only)

Choose File No file chosen

Undertaking to agree TE Terms:
I have read and understood the terms and conditions as provided in the [Tender Enquiry](#) and I agree to all of the terms.

I hereby confirm that:

1. The information given above is correct to the best of my knowledge.
2. The organization may reject my bid upon submission of wrong/incomplete information.
3. I have not been dismissed from any Government Department.
4. I have not been convicted from any Court of Law.

I believe that any wrong information contained herein shall render **my Bid Liable** to disqualification from service at any stage.

Submit

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Active Quotations

Active Quotation screen will let you view and delete quotations. To quote against items click on **“View tender items”**

Sr#	Tender Details	Quotation Details	Action
1	0005-LP-P782(SJL)-53 No: 0005-LP-P782(SJL)-53 Dated: 22-12-2022 Opening: 26-01-2023 12:00 PM	Quotation No: 12345 Dated: 11-01-2023 Validity: 11-04-2023 Net Total Price: 5% Bid Money: 0	View Quotation Delete Quotation View Tender Items My Quoted Items

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Quote Price

After click on view tender item, click on **+** to add item details.

Sr#	Nomenclature	Quantity	Action
1	THINNER FOR NITRO CELLULOSE LACQUER HG2-660-80,	800	+

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Enter Quotation data

Enter quotation data for respective tender item. Click on **Calculate** Button, after verification of calculations, click on **Submit** button at bottom of the page.

- Note:** 1. GST value is mandatory for local suppliers
- 2. Local & Foreign Suppliers have different forms

Tender Items

Quotation Information

Tender: 0005-LP-P782(SJL)-53 Quotation No: 12345
Dated: 22-12-2022 Dated: 11-01-2023
Opening: 26-01-2023 12:00 PM Validity: 11-04-2023

Description of Store: THINNER FOR NITRO CELLULOSE LACQUER HG2-660-80,

Description of Store*

Size* Specifications*

Origin* Currency* Quantity*

Unit Price* GST(%)* Net Item Price* Net Total Price*

Calculate NaN NaN

Remarks

Submit

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Submission of Quotation

It is mandatory to click on **Submit Bid** button for submission of Quotation and after this Tender Fee form will appear.

Active Quotations

Dashboard / Active Quotations

List of Active Quotations

Item Added in Quotation

Search:

Sr#	Tender Details	Quotation Details	Action
1	PROCUREMENT OF INLT CONVYOR BELTS. No: 0099-LP-SAA(SAA)-53 Dated: 13-10-2023 Opening: 06-11-2023 12:00 PM Technical Bid Financial Bid	Quotation No: 12345 Dated: 06-11-2023	View Quotation Delete Quotation View Tender Items My Quoted Items Submit Bid

Showing 1 to 1 of 1 entries

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Tender & Bid Money Fee

For Local Firm: Upload Technical & Financial quotations (generated from system), Tender Fee & Bid Money details

For Foreign Firm: Upload Technical & Financial quotations (generated from system),

Click on **Submit Quotation** button for submission of Quotation.

Note: After Tender closing no changes can be made.

The screenshot shows the 'Submit Bid' interface. On the left is a dark sidebar with a 'Firm Dashboard' header and a menu containing 'Dashboard', 'Tenders', 'Quotation' (selected), 'Active Quotations', 'History', and 'Account'. The main content area is titled 'Submit Bid' and includes a breadcrumb 'Dashboard / Submit Bid'. Under 'Quotation Information', it shows 'Tender: PROCUREMENT OF INLT CONVOR BELTS.', 'Quotation No: 12345', 'Dated: 13-10-2023', and 'Opening: 06-11-2023 12:00 PM'. A yellow notice bar states: 'Notice! Upload the Computrized scanned Technical & Commercial quotations.' Below this is a section 'Upload Quotation (Technical & Commercial)' with two file upload fields: 'Technical Quotation on Letter Head (Scanned Copy) *' and 'Commercial Quotation on Letter Head (Scanned Copy) *'. The 'Tender Fee Details' section has three input fields: 'TE Fee Deposit No*', 'TE Fee Deposit Date*' (with value '06-11-2023'), and 'TE Fee Deposit Amount*'. Below that is 'Tender Fee Deposit Slip Copy *' with a file upload field. The 'Bid Money Details' section has four input fields: 'Bid Money No.*', 'Bid Money Date*' (with value '06-11-2023'), 'Bid Money Amount*', and 'Bid Money Bank*' with a file upload field. A blue 'Submit Quotation' button is at the bottom right.

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Quotation History

After the successfully bid submission the list of Submitted Quotation will show in Quotation History. You can also view Technical Bid by click on **Technical Bid Button**

Quotation History

Dashboard / Quotation History

Quotation Submitted Successfully

List of Submitted Quotations

Search:

Sr#	Tender Details	Quotation Details	Action
1	Test Tender CMC No: 0051-LP-CMC(P-B)-52 Dated: 05-07-2022 Opening: 29-01-2023 12:00 PM	Quotation No: 124536 Dated: 20-12-2022 Validity: 20-03-2023 Net Total Price: 14508.00 Submit Date: 20-12-2022	Technical Bid
2	0004-LP-P782(SJL)-53 No: 0004-LP-P782(SJL)-53 Dated: 22-12-2022 Opening: 26-01-2023 12:00 PM	Quotation No: 12345 Dated: 11-01-2023 Validity: 11-04-2023 Net Total Price: 53125.00 Submit Date: 11-01-2023	Technical Bid
3	0005-LP-P782(SJL)-53 No: 0005-LP-P782(SJL)-53 Dated: 22-12-2022 Opening: 26-01-2023 12:00 PM	Quotation No: 12345 Dated: 11-01-2023 Validity: 11-04-2023 Net Total Price: 33456.00 Submit Date: 11-01-2023	Technical Bid

Showing 1 to 3 of 3 entries

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